



# EURIAS Fellowship Programme

## Application guidelines

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### INTRODUCTION

The European Institutes for Advanced Study (EURIAS) Fellowship Programme is an international researcher mobility programme offering 10-month residencies in one of the 16 participating Institutes: Berlin, Bologna, Budapest, Cambridge, Delmenhorst, Edinburgh, Freiburg, Helsinki, Jerusalem, Lyon, Marseille, Paris, Uppsala, Vienna, Wassenaar, Zürich. The Institutes for Advanced Study support the focused, self-directed work of outstanding researchers. The fellows benefit from the finest intellectual and research conditions and from the stimulating environment of a multi-disciplinary and international community of first-rate scholars.

EURIAS Fellowships are mainly offered in the fields of the humanities and social sciences but may also be granted to scholars in life and exact sciences, provided that their proposed research project does not require laboratory facilities and that it interfaces with humanities and social sciences. The diversity of the 16 participating IAS offers a wide range of possible research contexts in Europe for worldwide scholars. Applicants may select up to three IAS outside their country of nationality or residence as possible host institutions.

The Programme welcomes applications worldwide from promising young scholars as well as from leading senior researchers. The EURIAS selection process has proven to be highly competitive. To match the Programme standards, applicants have to submit a solid and innovative research proposal, to demonstrate the ability to forge beyond disciplinary specialisation, to show an international commitment as well as quality publications in high-impact venues.

## Eligibility Requirements

### Degree

At the time of the application, researchers must be in possession of a doctoral degree plus 2 years of full-time research experience after the degree. Exception is made for Law scholars who are eligible with a Master +6 years of full-time research experience after the degree. (PhD training is not considered in the calculation of experience).

### Mobility

Researchers from all countries are eligible to the programme. At the time of the application, researchers must not have resided or carried out their main activity (work, studies, etc) in the country of the selected host institute for more than 12 months in the 3 years immediately prior to the application deadline.

### Disciplines

The programme is open to all disciplines in the fields of humanities and social sciences. It also welcomes applications from the arts, life and exact sciences provided that:

- the research project does not require any intensive laboratory work,
- the research project interfaces with humanities and social sciences,
- the applicant has a proven capacity to dialogue with other scientific disciplines,
- the candidate applies to an IAS that welcome scholars outside the humanities and social sciences.

Applicants are strongly encouraged to check the IAS' websites to learn more about the scientific orientation of the Institutes and their potential opening to disciplines outside the humanities and social sciences.

### Age

There is no age discrimination.

### Administrative

Applicants must provide full application forms, curricula, PhD diploma, publications, two letters of recommendation for junior applicants, detailed research proposals. Incomplete applications are not considered.

Late applications are not considered (the online application platform prevents applicants from submitting after the deadline)

## Type of Fellowships

The EURIAS Fellowship Programme offers two types of **10-month** fellowships according to research experience:

### (i) Junior fellowships

Junior fellowships are offered to researchers having by the time of the application:

- a PhD
- 2 to 9 years of full-time research experience after obtaining the PhD (PhD training is not considered in the calculation of experience)

### (ii) Senior fellowships

Senior fellowships are offered to researchers having by the time of the application:

- a PhD
- minimum 10 years of full-time research experience after obtaining a PhD

*Nota:* PhD is not requested for Law scholars. In this case, the fellowship categories are defined as follows:

- Junior fellowships: Master +6 to 13 years of full-time research experience.
- Senior fellowships: Master + minimum 14 years of full-time research experience.

## Terms and Conditions

### **EURIAS fellowships offer the following conditions:**

- Living allowance in the range of € 26,000 for a junior fellow and € 38,000 for a senior fellow\*
- Adequate social security coverage\*
- Accommodation or support for relocation
- A research budget
- Travel expenses (one round trip)
- Same working conditions as the IAS' other fellows

*\* Please, note that the administrative modalities, working conditions, level of social security coverage and the precise living allowance amount may slightly vary from one Institute to another.*

The Fellows benefit from administrative support for international mobility issues (travel, accommodation, administrative procedures).

The Fellows enjoy offices, IT equipment, and access to meeting rooms, conference room, libraries... and benefit from a research budget that covers the organization and participation in scientific events (including the EURIAS annual meeting) related to their research project, acquiring of specific skills, registration fees, and publication of research outcomes.

The Fellows remain the owners of their research. The mention of the EURIAS Fellowship Programme and of the European Commission support (COFUND Programme - Marie Skłodowska Curie Actions - FP7) is compulsory on any document or publication resulting from the research carried out during the fellowship.

## Ethics

### **In line with the FP7 Marie Skłodowska Curie Actions regulations, all applicants commit to match the ethics requirements listed here:**

The EURIAS Fellowship Programme is founded on shared values such as the need to ensure freedom of research and the need to work in the interest of the physical and moral integrity of individuals.

In compliance with the European Commission's Code of Ethics for Researchers, the fields of research on human embryo and foetus, on humans, on animals, and human cloning are excluded from the Programme.

The fellowship programme fully complies with the European Commission ethical provisions on privacy, data protection, confidentiality and intellectual property rules.

Applicants are requested to indicate possible ethical issues in their proposals. The Programme Officer systematically undertakes an ethical eligibility check of applications in collaboration with the Ethical Review Board (with particular attention to privacy and data protection, as most research proposals deal with humanities and social sciences). If needed, the application is transferred to the relevant national ethical committee for assessment.

Under the EURIAS Fellowship Programme, employment conditions offered to fellows by all participating IAS are in full compliance with the General Principles and Requirements applicable to employers in the European Charter for Researchers and in the Code of Conduct for the Recruitment of Researchers.

The EURIAS fellowship programme follows an equal opportunity policy.

In case your application will be shortlisted by the EURIAS Selection Committee, you will be asked to fill out and sign the EURIAS ethics table (upon request from the EURIAS Programme Officer). Non-compliance with any of the requirements listed would automatically make your research-project ineligible to the EURIAS Fellowship Programme.

## Legal

### **Use of Your Information**

The information we collect and store when you fill in forms on our website is used to:

- Proceed to your application's eligibility check.
- Proceed to the assessment of your application by independent scientific experts, by EURIAS Scientific Committee, as well as the scientific boards of the Institutes for Advanced Study you apply for.
- To notify you about the implementation of the selection procedure and about any changes that may affect EURIAS fellowship Programme.
- To provide you with information on EURIAS as well as on other partners, events and research programmes, which we believe, may be of interest to you.

If you do not want us to use your data, you will have the opportunity to withhold your consent to this by email.

### **Storing Your Personal Data**

Data that is provided to us is stored on our secure servers. You are responsible for keeping confidential the password we provided to you in order to access your user account.

## HOW TO APPLY

Please create an account via the user space to access the application platform. **EURIAS application and evaluation processes are online procedures.**

**Applicants are required to submit the following documents (in English exclusively):**

- The completed **EURIAS application form**
- A **curriculum vitae** comprising a list of publications (maximum 10 pages)
- A detailed **research proposal** (maximum 5 pages / 10,000 signs -spaces not included- and a bibliography - maximum 1 additional page)
- For candidates applying for junior fellowships, two **letters of recommendation** (letters of recommendation are optional for senior applicants) \*
- **Publications** in a pdf format (**2 for juniors, 5 for seniors**) -in case publications are in another language than English, an English-written abstract is requested- \*\*
- **Copy of the PhD diploma** in a pdf format -if the writing system/scrip used in the diploma is not Latin (but, for example, Cyrillic, Chinese, Arabic or some other), a Latin script university certificate or official translation is requested-

**Applicants are required to specify the following in their proposals:**

- The relevance and connections of the research to a wider academic context
- The aims and methods of research
- The current state and schedule of their research
- The cooperation partners, including national and international contacts, when applicable
- The interdisciplinary dimension of the research, if relevant
- The importance of trans-national mobility for achieving research objectives
- Their motivation for participating in the programme
- Issues concerning research ethics, if relevant

Applicants are required to indicate up to three IAS as the most adequate host institutions in the order of preference and to justify their choices.

**The Candidates apply exclusively through the online application system.**

**Paper applications are not accepted.**

**Incomplete applications will not be considered.**

**Late applications will not be considered.**

\* **Recommendation letters** are to be submitted via the application form. Candidates are offered two solutions: (i) applicants upload the letters themselves in a pdf format via the dedicated field of the application form, (ii) or they may enter the referees' email addresses via the online application form. The referees will instantly receive an email containing a personal login for EURIAS interface. They will be able to upload their letter of recommendation (in a pdf format) in full confidentiality. Applicants will not be able to access these documents.

\*\* All **submitted publications** must comply with the following indications: (i) mention clear bibliographical reference for each document, (ii) the maximum length of an attached publication is 30 pages, (iii) an English-written abstract must be included at the beginning of the publication in case publications are in another language than English. Publications not complying with any of these indications will not be considered.

## SELECTION

### Application assessment

The selection of applicants who are eligible for a fellowship is competitive, merit-based and conducted through an internationally independent and recognized peer review process. It meets the highly demanding excellence standards of the participating Institutes for Advanced Study.

The EURIAS Fellowship Programme undertakes a detailed qualitative assessment according to the following criteria:

**(i) Scientific excellence of the applicant:**

- Career path
- International experience
- Quality of publications
- Capacity to carry out the research proposal
- Ability to forge beyond disciplinary specialisation

**(ii) Quality of the research proposal:**

- Innovative and path-breaking quality of the proposal
- Connexion to current debates and literature
- Sound theoretical and methodological framework
- Feasibility of the work programme
- Interdisciplinary potential of the research proposal
- Expected output
- Significance of the proposal for the international academic community

**(iii) Relevance of an IAS residency:**

- Expected impact of the invitation on the research project
- Applicant's ability to interact with IAS international and multidisciplinary communities
- Expected impact of the fellowship on training and career development
- Proven language capacity (most IAS operate in an English-language environment, but research can be conducted in any language, and language diversity is welcome).

### Peer review

For the evaluation of the research proposals, EURIAS Fellowship Programme resorts to the expertise of external referees chosen according to their specific research interests out of a pool of some 300 referees. Selection of the external referees is based on individual excellence, an overall coverage of social sciences and humanities (and in some cases natural and exact sciences), diversity of geographic origin.

### Selection Committee

The Selection Committee is composed of 16 to 18 internationally recognized researchers with specific expertise in ethics. The members are selected for their scientific excellence, their international experience and their openness to interdisciplinarity.

On the basis of the scientific assessment made by the experts and as a result of its discussions, the Selection Committee agrees on a shortlist of fellows to be proposed to the IAS.

## IAS Scientific Boards

IAS make their final selection out of the shortlisted applications and inform the Programme Officer accordingly. The assessment of applications is based on a consistent set of appropriateness criteria (matching of research proposals with the specificities of the IAS):

- Interaction with the group of prospective co-fellows
- Relevance of the IAS choice by the applicant
- Specific scholarly environment or relevance of interaction with local researchers

## Information to applicants

Applicants are notified electronically of the assessment of their project after (i) the preselection by EURIAS Scientific Committee and (ii) the final selection by the IAS.

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## CALENDAR OF ACTIONS CALL FOR APPLICATIONS 2017-2018

Launch of the call for applications → April 19th, 2016  
Application deadline → June 8th 2016, 12 PM (noon) GMT  
Results of the preselection by EURIAS Scientific Committee → Mid-November, 2016  
Publication of IAS final selections → Mid-January, 2017  
Arrival of fellows → September/October 2017

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For additional information, please consult:

- the participating Institutes information (<http://www.eurias-fp.eu/institutes>)
  - the EURIAS Fellowship FAQ (<http://www.eurias-fp.eu/faq>)
- or send an email to the EURIAS Programme Officers : [programme.officer@eurias-fp.eu](mailto:programme.officer@eurias-fp.eu)